

Officer Decision Record



Decision Maker:	Janet Waggott, Chief Executive
Lead Officer:	Keith Cadman, Head of Commissioning, Contracts and Procurement
Title of Decision:	To increase the capital budget for the purchase and delivery of wheeled bins
Ward(s) Affected:	All
Type of Decision:	<input checked="" type="checkbox"/> Key Decision <input type="checkbox"/> None key decision discharging (or connected to the discharge of) an Executive function <input type="checkbox"/> Specific delegation from Council or Committee <input type="checkbox"/> Grant of permission / licence <input type="checkbox"/> Affecting the rights of an individual <input checked="" type="checkbox"/> Awarding a contract or incurring expenditure which materially affects the financial position of the Council
Details of decision:	To increase the capital budget for the purchase and delivery of wheeled bins from £1.35 million to £1.42 million with the additional expenditure being financed from useable capital receipts.
Reason for decision:	<p>A report to Council on 17 September 2019 recommended the purchase and distribution of 74,400 wheeled bins at an estimated cost of £1.35 million including an estimated cost of distributing the bins.</p> <p>The procurement exercises for the procurement of bins and the distribution has resulted in a revised budget requirement of £1.42 million to complete the distribution of bins to all domestic properties for service commencement at the start of April 2020 as planned.</p> <p>This decision is outside of the budget and policy framework and is taken under urgency powers as there is insufficient capacity within the approved capital programme to accommodate this additional</p>

	<p>spend without diverting funding from earmarked reserves and virement of capital financing is not allowable under the Financial Procedure Rules.</p> <p>It is not practical to convene an additional full Council meeting at such short notice and delaying to the meeting on 20 February 2020 would adversely impact on completion of the roll out which would inevitably lead to additional costs for the Council.</p> <p>The decision is a key decision as it will have a significant impact on people who live and work in an area covering two or more district wards, and it is urgent is due to the need to complete the roll out of the new recycling bins before the end of the financial year.</p> <p>Due to the urgent nature, the key decision has not been included on the Forward Plan. In accordance with Rule 5.6 (Special Urgency) the Chief Executive has obtained the agreement of the Chairs of the Scrutiny Committee and Policy Review Committee that the decision may reasonably be regarded as urgent.</p> <p>A Full Report will be taken to the 20 February 2020 Council meeting in accordance with the requirements of the Constitution at Part 4.3, Rule 4(b), explaining the decision, the reasons for it and why the decision was treated as a matter of urgency.</p>
<p>Alternative options considered and rejected:</p>	<p>No alternative options are available to complete the project.</p>
<p>Member Interests: <i>(Name of any Member who has declared a conflict of interest in relation to the decision and details of any dispensation granted by the Head of Paid Service if appropriate)</i></p>	<p>None.</p>
<p>Legal, Financial or other</p>	<p>Legal Implications</p> <p>The decision is a key decision as it will have a significant impact on</p>

implications:	<p>people who live and work in an area covering two or more district wards, and it is urgent due to the need to complete the roll out of the new recycling bins before the end of the financial year.</p> <p>Due to the urgent nature, the key decision has not been included on the Forward Plan. In accordance with Rule 5.6 (Special Urgency) the Chief Executive has obtained the agreement of the Chairs of the Scrutiny Committee and Policy Review Committees that the decision may reasonably be regarded as urgent.</p> <p>Financial Implications</p> <p>Funding for the additional costs of this scheme of £74,725 can be funded from capital receipts.</p> <p>Policy and Risk Implications</p> <p>The urgent decision after consultation with the Chairs of the Scrutiny and Policy Review Committees was taken to ensure the Councils policy to introduce a wheeled bin recycling service to all domestic properties is completed on time. The three main population centres of Selby, Tadcaster and Sherburn in Elmet that are the final stages of the delivery plan and also require the greatest bespoke collections would be the worst affected areas should this decision not have been taken.</p> <p>Corporate Plan Implications</p> <p>By appraising the options for domestic recycling the Council is ‘making a difference’ through the communication and feedback process that will take place, involving residents and stakeholders in the things that we are planning to do and ‘delivering great value’ though listening to customers about what matters to them around this element of service, and working with our delivery partner to develop great value options.</p> <p>Resource Implications</p> <p>Resources have been tendered and secured for completing the project and this decision ensures sufficiency of capital funding is available to complete the scheme as planned.</p>
Background papers:	None.
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Signed:	<i>Signature redacted</i>
Date of Decision:	7 February 2020